

Wedding, Reunion, Retreat Guide and Agreement

The High Country Inn

2022-23

We specialize in providing a complete package for hosting your wedding or other special occasion on-site at the High Country Inn, including lodging for your immediate family and closest friends or companions, space and activities for visiting and enjoying one another, as well as meals and snacks. We will help with planning your ceremony as well as the party afterwards, which is what will always be remembered! Following is a list of accommodations and pricing, as well as policies for use of our facilities.

Cost for the inn and facilities for weddings: If our accommodations are used for the wedding weekend, there will be no extra charge for use of the inn and grounds, except for kitchen use, tables, and chairs. If just one room is booked for the day or night of the wedding, use of the inn is available for three hours, for a charge of \$50 hour. If no rooms are booked, a charge of \$250 is made for the use of the inn and facilities excepting the kitchen, up to five hours, thereafter \$50 hour. (Catering and service costs are figured separately.)

Cost of accommodations: Overnight lodging at the inn includes a full home-cooked breakfast and the amenities of the inn. The inn will accommodate up to 25 guests, double occupancy or about 15 guests, with individual beds for all.

Gone Fishin' Cabin, sleeps up to 9 (7 beds) \$500
(two bedrooms, one twin in alcove, four bunkbeds,
2 full baths, gathering room, work space)

Wilderness Cabins

Black Bear Den \$150 each night

Eagle's Nest \$150 each night

*(Each cabin unit contains a queen bed and twin bed in the loft.)

Inside the inn:

Moose Room, one queen, private bath

Ponderosa Pine Room, one queen, private bath

Both rooms have private entrances.

*For more than double occupancy (2 guests) in cabins, an extra fee of \$20 per person is charged to allow for breakfast and linens

Game Room, 2 futons, sleeps 2-4 both beds

Half-bath only \$100 per night

Lodging of the whole inn is \$1200 for first night, and \$1000 for second and each following night, plus taxes and gratuity for service.

Pets

Well-behaved pets are allowed, with a crate or their own bed, for a charge of \$25. Owners are responsible for cleaning up after their pets, and for any damage done to property or otherwise. Pets are not to be in the Sunken Garden. An extra fee may be charged if there is unusual soiling shedding, or damage of furnishings or inn property.

Policies for use of the High Country Inn

Catering of all food and beverages will be done by the staff at the High Country Inn unless other arrangements are made. Extra charges are made for use of the kitchen.. Price of food and beverages includes set-up and clean-up after the meal. State tax of 6% applies, and a gratuity of 25% is added to the total cost. Linens, furniture, and special serving ware are rented through the inn, at less charge than retail. A custom food and beverage package will be designed for the celebration, offering a discount on the total. A variety of fine beers and wines is available, including kegs and beverages by the case. In certain instances wedding parties may supply their own particular brand of beverage, but a decanting or serving fee will be added of \$5 per bottle of wine, \$20 per case of beer. No-host bar is also allowed if guests prefer. If service is needed during set-up, or just visiting before or after the celebration, a charge of \$25 hour includes waitstaff and beverage service.

Logistics and Housekeeping

- Parties are free to move around furniture, décor, etc., as long as everything is replaced to original position when celebration is ended.
- Guests are responsible for picking up any trash, such as wrappings, bottles, cans, cigarette butts. No smoking is allowed in or near lodging facilities. **Butts are to be disposed of, not left on the grounds. Large trash of cartons, boxes, bottles, cans, etc., are to be taken away, as the inn's dumpsters are not large enough to handle more than regular trash. Otherwise, a charge of \$50 will be deducted from deposit.**
- **No** foil or plastic confetti is allowed as decorations, because it is not bio-degradable, and very difficult to dispose of.
- Caution guests not to drop cigarette butts or pop tops from cans on the grounds, but to place them into containers.
- Porta-potties will be ordered for parties which are more than 50 in number, and the charge for each is \$85, unless prices have changed.
- Rentals: Tables are \$8 each, chairs are \$2 each
- Tablecloths (Depends on size. Cost is less than retail)

Cleaning Deposit: A refundable deposit of \$250 will be made in advance of the event, to cover any extra work entailed following guests' departure. (Includes grounds, plants, furniture, all cabins.) If balloons or signs are posted along the route to the inn as a guide for guests, it is important that these be removed following the event, as

a courtesy to the inn. Otherwise, we have to come along and take everything down ourselves. If that is the case, a charge of \$50 will be made from the Damage Deposit.

Use of Recreation Facilities

Overnight guests are welcome to use any of the inn's recreation facilities, including the hot tub, horseshoe pit, and the Game Room. There is a large fire pit which will accommodate about 20-25 people. Firewood and starter are provided.

Hot Tub: Cover is to be replaced after use, no children are allowed unless accompanied by an adult, and please make sure no trash is allowed into the tub, keeping it clean for the next users. Daily treatment is made by the inn, but guests are asked to remove excess make-up, deodorant, sprays, etc., before entering tub.

Horseshoe Pit: Please replace horseshoes back into pit when finished playing.

Game Room: Children under 13 must be accompanied by adults, and all must be aware of "pool etiquette," that is to take care that no stabbing of the felt, or bouncing of the balls is done. Please put away games in proper order when done, and pick up any trash. Light refreshments are provided for our guests, please clean up afterwards. **There are no facilities for general cooking, other than with the microwave, or by use of the gas grill on the deck of the Game Room. Special arrangements made be made for rental of the inn's kitchen.** Drinks are not to be set on pool table, window sills or furniture. Please turn off electricity, including air/heat conditioners, when leaving the Game Room or any of the cabins. Laundry facilities are available for extended overnight stays.

Cabins: Cars are not allowed down the path toward the cabins. Free use of the inn's 4-wheeler may be used to haul luggage if needed.

Coffee pots and complimentary coffee, chocolate, and tea are placed in the cabins for our guests' enjoyment. We do ask that leftover beverages not be poured down the lavatories, but rather outside, as these beverages do stain the finish of the fixtures over time.

We ask that when leaving the cabins for any length of time, that all electricity be turned off. The a/c's do not need much time to restore comfortable indoor temperature.

Hot water is supplied to the cabins with a tankless system, which means that only hot water is to be turned on at first, allowing about a minute to activate the system. Once hot water is running, it may be mixed and the system will keep making hot water as long as it is needed.

Meals for the Weekend

Breakfast is included in the room rates, which will be served at a set time agreed on in advance. There are no facilities in the cabins for cooking. If "take-out" is brought in, guests are requested to clean up and dispose of leftovers in the large trash can outside.

The policies in this handbook will be included in the agreement when any group event is booked, along with the catering. We will do everything possible to make your special occasion one of many happy memories!

I have read and accept the policies written herein: _____

Date _____

Deposit paid. _____

Management _____